



Strathmore University

School of Graduate Studies

CHECKLIST - APPLICATION PROCESS FOR POSTGRADUATE PROGRAMS

1. All applicants must meet the entry requirements for the respective graduate program they wish to apply for. This is verified by the School of Graduate Studies.
2. The applicant must sit and pass the Graduate Entrance Exam (GEE) administered at the Graduate school every Wednesday and Friday at 2pm. The applicant should report to the admissions office on the interview day. **PS: GEE is a written exam**
3. Complete the Graduate Studies application form and attach relevant documents.
4. Provide the original Undergraduate degree certificate and transcript of records (TOR) in English giving full details of subjects studied and grades/marks obtained.
5. Provide **certified** copies of the **above-mentioned (no.4)** – undergraduate degree certificate and transcript of records.
6. Provide the original and the certified copy of Secondary/High school certificate e.g. KCSE certificate
7. Provide English language proficiency results where required.
6. Attach two (2) completed Reference Forms from former undergraduate/graduate professors and/or employer particularly qualified to attest to the applicant's qualification for graduate study.
7. Attach an updated Curriculum Vitae/Resume
8. 2 passport size photos.
9. Provide a copy of National Identity Card (ID) or copy of Passport (bio data page)
10. **Kshs 2500/- Interview fee** payable on the interview day.

PS: (i) The Oral Interview is carried out after the written exam.

(ii) **Certified copies:** All academic documents to be attached to the application should be certified by the learning institution that issued the certificates or by an advocate of the high court.